

## **After School Study Hall (ASSH)**

We are pleased to offer this program to accommodate working and busy parents. This is an extended study hall; all standards and expectations of the school day are applicable.

**Days and Times Available:** Monday - Thursday from 3:45 to 4:45 p.m.

**Study Hall NOT Available:** Fridays, Fine Arts Nights, and days preceding extended breaks (Fall, Thanksgiving, Winter and Spring breaks).

**Student Sign-In:** Students must sign in by 3:45 p.m. Any student remaining on the premises after 4:00 p.m. will be registered in Study Hall and parents will be billed for applicable fees.

**Pick up time:** 4:45 p.m. or sooner

**Tardiness:** If you are tardy picking up your child more than 3 times, then Study Hall privileges will be revoked. No student can be left unattended on school property. With *permission* by the Head of School, high school students may sign themselves out of Study Hall; permission for middle school students, though not encouraged, may be arranged on a case-by-case basis.

### **Fees:**

- **Regular lunch status**  
(1) Child: \$10.00/day; (2) Children or more: \$15.00/day flat rate
- **Reduced lunch status**  
(1) Child: \$5.00/day; (2) Children or more: \$7.50/day flat rate
- **Free lunch status**  
(1) Child: \$2.50/day; (2) Children or more: \$3.75/day flat rate

**Late fee:** \$1/minute will be charged for any child picked up after 4:45 p.m. Because of our lease, this is a non-negotiable pick-up time. In case of an emergency, please call the school to discuss other arrangements.

**Fees Due:** All charges are payable by Thursday of each week. If a balance becomes more than 2 weeks past due, a \$5.00 /week late fee will be assessed. Any unused fees will roll over as a credit for the following month.

**Study Hall Behavior:** Students are expected to use this time to work quietly or read a book. If a student is disruptive or distracting then a warning will be issued. After three warnings, Study Hall privileges will be revoked and may only be reinstated by the Head of School.

**Study Hall Electronics:** Electronics are not permitted during Study Hall. All cell phones, cameras, laptops, tablets, ebooks, electronic games, iPads/iPods or mp3 players will be held at the front desk until the student is signed out and picked up by a parent or guardian. Students may request computer lab use for homework only. Lab use will be determined on a case-by-case basis.