



**Policy: Mandatory Fees for Books and Supplies**  
**Approved April 15, 2010**

Families may be required to pay mandatory fees to cover the cost of certain books and supplies for each of their children enrolled at MacLaren.

Families for whom this is a financial hardship should speak to the Head of School about the possibility of payment plans or other ways to alleviate the hardship.

These fees shall be waived for indigent students. For purposes of determining if a student is able to pay, an indigent student is defined as any child who is eligible for a free or reduced price lunch under the federal poverty income guidelines.

Fees collected under the policy shall be expended only for the purpose of covering the cost of the identified books and supplies.

MacLaren shall maintain a complete list of such fees and how the amount of each fee was derived. This information shall be made available to any person within a reasonable period after receipt of a written request.

*Sources:*

C.R.S. 22-32-110(1)(p) (Pupils required to possess suitable supplies)

C.R.S. 22-32-117 (Fees)

*See also:*

C.R.S. 22-32-109(1)(u) (Textbooks to be provided for free to indigent children)

C.R.S. 22-32-110(1)(o) (Textbooks for free or reasonable rental fee)